

JAWAHAR NAVODAYA VIDYALAYA, BURJUGUDA, THERUBALI, DIST. RAYAGADA, ODISHA

To
M/s _____
_____.

Sub: Tender for the supply of _____.

ELIGIBILITY CRITERIA:

1. Those have only registered shop/firm.
2. Those who have **GST/SRIN numbers** .
3. Must have certificates of I.T. and other tax clearance certificate.
4. Must have **GST bills**.

(Not applicable to Mattress items)

TENDER CONTRACT TERMS & CONDITIONS.

1. Sealed tender for the supply of the articles shown in the attached statement are invited by the undersigned on behalf of Navodaya Vidyalaya Samiti up to **4 PM of 31.12.2019**. The tender should be sent under strong sealed cover marked as "TENDER FOR THE SUPPLY OF _____" and not by the name. **The date of opening of tender is 07/01/2020 at 11 A.M** before the PAC and the tenderers presence.
2. The tender should be submitted according to the terms and conditions specified in paragraphs 3 to 16 unless specified in otherwise in the Tender, it shall be construed that the terms and conditions stipulated hereunder have been agreed to.
3. The Rate should be F.R.O. Vidyalaya (**Burujuguda, Therubali,**) and should include excise Duty. **GST**, Sales Tax, and any other taxes, or imposition whatever liable in respect of the supplies. The Navodaya Vidyalaya Samiti shall not pay freight etc.
4. There should not be any over writing, corrections in the Tender. If a figure is to be amended, it should be neatly scored out and then revised figure should be written above and the same must be attested with full signature and date. In the absence of the attested signature the tender is liable to rejected.
5. The undersigned does not bind himself to accept the lowest tender and reserve the right to accept the tender in whole or in part i.e. with respect to all the articles mentioned in the attached statement or in respect of any one or more than one articles specified in the attached statement as he/she may decide.
6. On the acceptance of the tender it will become a contract and the terms and conditions of the tender and the provision of G.F.R shall bind the contractor.
7. The party should submit his/her tender from along with Earnest money amounting as fixed and published in the Tender notification in form of **Bank Draft in favour of Principal, JNV, Bissam Cuttack payable at SBI Bissamcuttack.** The same will be refunded in the event of rejection of the tender. The earnest money will be forfeited in the event of failure to comply with contract. In the event of the tender being accepted the earnest money will be adjusted towards security deposit which shall be payable at the rate of 10% of the total amount of the articles. If the contractor is not agreeable to pay security deposit the reasons therefore should be specified and the undersigned reserves the right to accept or reject the request.
8. If the contractor fails to supply the articles within the time as stipulated in the supply order, the undersigned shall be at liberty to purchase the articles from the market or get the rest of the contract completed by any other person or firm and the difference of price, if any, shall be deducted from the earnest money/security deposit and in case any amount in excess of the security deposit is paid by the undersigned, the contractor shall be liable to pay this amount.
9. The quantity of articles indicated in the attached statement may be increased or decreased at the discretion of the Undersigned without assigning any reason.
10. Prior to acceptance of the Tender, the undersigned reserves the rights to call for samples or demonstration and the contractor shall be liable to supply the sample or to give the demonstration free of cost.

11. The rate quoted by the contractor shall hold good up to 30th April 2020. No amount amendment in the rate except increase//decrease in the rate of sales tax during the period of supplies will be accepted. For the branded item, if there would be some free gift schemes marked on the packing, the same would be liable to be supplied with the articles on free of cost and also shown in the bill.

12. In the event of acceptance of the tender and placing of the order for purchases, the articles ordered would be subject to an inspection by the undersigned or his representative and are liable to be rejected, if the article supplied are not according to approved samples or do not confirm to the specifications prescribed.

13. In the case of furniture, the type of wood to be used in furniture should be seasoned teak wood and wood should not exceed more than 10% gap. The contractor shall be required to fix a metal label on the furniture supplied by him giving his name and year of manufacture.

14. The Samiti/Vidyalaya shall retain the amount of security deposit for period of six months from the date of completion of supplies as a safeguard against any defect appearing in the articles supplied within the period.

15. Income tax will be deducted at source for transactions exceeding 20,000 throughout the year, if required.

16. Tender that does not comply with the above conditions is liable to be rejected.

17. The sealed tender should invariably contain-

- i. Current Income tax and other Tax clearance certificate from the competent authority.
- ii. Earnest Money in the Shape of D.D
- iii. Lowest rate as well as terms of supply, if any.
- iv. Specification and printed catalogue and other concerned literature of the equipment to be supplied.
- v. In case of authorized Dealers, Authorization letters from the manufacturer/company.
- vi. Signature of the authorized person on all pages with date.

PRINCIPAL
JNV, THERUBALI,
RAYAGADA(ORISSA)

UNDERTAKING BY THE SUPPLIER

Signature _____
Name of the Proprietor _____
Seal of the Firm _____

Witness (Signature, Name & Address)

1. _____
2. _____

We M/s _____ agree fully that within the terms and conditions specified in Paragraph 3 to 16 and Submit the rates of items as per list and specifications given by Principal, JNV, THERUBALI, Rayagada(ODISHA) in printed letters head or in the form of the firm.

Signature _____
Name of the Proprietor _____
Seal of the Firm _____

Witness (Signature, Name & Address)

1. _____
2. _____